



**PAULDING COUNTY BOARD OF COMMISSIONERS
WORK SESSION MINUTES
July 25, 2023**

**Watson Government Complex
Second Floor – Board of Commissioners Meeting Room**

CALL TO ORDER: David L. Carmichael, Chairman

**INVOCATION
& PLEDGE:** David L. Carmichael, Chairman

PRESENT: David L. Carmichael, Chairman; Keith Dunn, Post 1; Sandy Kaecher, Post II; Virginia Galloway, Post III; Brian Stover, Post IV; Jayson Phillips, County Attorney; Frank Baker, County Manager; Rebecca Merideth, County Clerk.

MINUTES:

- 1. The July 11, 2023 Work Session Minutes and the July 11, 2023 Board Meeting Minutes were available for review.*

ANNOUNCEMENTS:

Team Paulding: Paulding County Senior Center 4th of July Luncheon Highlights & More aired for the Board of Commissioners and the audience.

The Paulding County Board of Commissioners presented the Public Safety Appreciation Award to Kasmin Harness, Julia Davidson, Jennifer Bivins, Kiesha Stafford and Ashlee Hays with Paulding County E-911 for their teamwork in working through a weather event on June 25th, 2023.

INVITED GUESTS: None

BID AWARDS:

- 2. Approve the purchase of 7 Public Safety Tahoe's from Hardy Chevrolet in the amount of \$278,845:*

Discussed action to approve the purchase of 7 Public Safety Tahoe's from Hardy Chevrolet in the amount of \$278,845. Tabitha Pollard, Finance Director stated Hardy Chevrolet presented this opportunity to the County. They had some vehicle orders that were declined by other jurisdictions. The vehicles are at a lower cost than some we had ordered. She further stated each vehicle will cost \$39,835.00, which is a \$959.00 reduction in cost per vehicle.

Commissioner Galloway asked if this amount of money will be deducted from the next budget, with a portion of it coming from the current budget.

Ms. Pollard stated the amount would need to stay in next year's budget. She further stated two (2) of the vehicles will come from the current budget, and the remainder will come from next year's budget. They will be funded from SPLOST funds.

REPORTS FROM COMMITTEES & DEPARTMENTS: None

PUBLIC PARTICIPATION ON AGENDA ITEMS:

Mr. Chuck Scragg spoke on Agenda Item #9 regarding Condrey & Associates, Inc. He was the Interim County Manager for Brantley, Long, and Pierce Counties in Southeast Georgia. He stated that he came to give an unsolicited testimonial for Condrey & Associates. He gave a positive report to the Commissioners.

CONSENT AGENDA: Chairman Carmichael read the following consent agenda items:

- 3. Adopt the Tax Assessor job classifications for: GIS Land Records Manager, GIS Land Records Specialist and GIS Land Records Clerk.*

- 4. Accept the streets listed below for perpetual maintenance by the County:*

Brookside / Phase II (Post 4)

*Valley Brook Way
 Birch River Court
 Birch River Crossing
 Valley Brook Drive
 Birch River Pointe*

Stonewood Creek / Phase 3A (Post 1)

*Rushing Creek Drive
 Eastcreek Court*

Stonewood Creek / Phase 3B (Post 1)

Creek Bend Cove

5. *Declare the following item listed as surplus, and approve their disposal through auction or trade:*

<u>Department</u>	<u>Item Name</u>	<u>Make/Model</u>	<u>Serial Number</u>
Sheriff	Unit 2	2005 Ford CV	2FAFP71W25X1465796
Sheriff	Unit P-1	2011 Ford CV	2FABP7BV5BX4886
Sheriff	Unity P-33	2008 Ford CV	2FAFP71V28X172090
Sheriff	Unit P-48	2008 Ford CV	2FAFP71VX8X170006
Sheriff	Unit P-64	2010 Ford CV	2FABP7BV4AX129020

OLD BUSINESS: None

NEW BUSINESS:

6. ***Public Hearing to receive comment concerning the FY2024 Proposed Budget:***

Chairman Carmichael asked Jayson Phillips, County Attorney, to speak on the purpose of a Public Hearing. Mr. Phillips stated a Public Hearing is required by State Law as part of the Budget Process for Counties and Municipalities. It gives the Citizens an opportunity to provide their thoughts and ideas. He further stated this is not a question and answer session. It is a time for any person wishing to be heard, and a time for the Commissioners to listen and make an informed decision.

Chairman Carmichael opened the Public Hearing.

Tabitha Pollard, Finance Director presented a presentation and explained the handouts for the FY 2024 Proposed Budget.

Commissioner Galloway asked about the Revenue Projections slide regarding Fines and Forfeitures. She asked if the amount was a decrease.

Ms. Pollard stated it is a decrease and should have parenthesis around the amount.

Commissioner Galloway made a comment on purchasing items in Paulding County. She urged Citizens to buy products in Paulding County so that the County would get the sales tax. She further stated the County receives the tax money from online shopping.

Ms. Pollard agreed and stated there is a rollback rate that equated to 2.69 on the millage rate. On a \$350,000.00 home, the rollback equates to \$360.00 to offset the property tax. She then explained the handout for the audience and listeners.

Hearing no comments from the public, Chairman Carmichael closed the Public Hearing.

7. ***Public Hearing on Paulding County’s Edward Byrne Memorial Justice Assistance Grant (JAG) application:***

Chairman Carmichael opened the Public Hearing.

Tabitha Pollard, Finance Director, introduced Col. Chad Hunton to talk about the public safety equipment to be purchased with the Grant.

Col. Chad Hunton, of the Paulding County Sheriff’s Office, stated the Grant will be used to help purchase the Star Chase System. The System will allow the Sheriff’s Office to track vehicles using GPS and will decrease the possibility of an accident from a high-speed chase.

Hearing no comments from the public, Chairman Carmichael closed the Public Hearing.

8. ***Donation from Friends of Forlorn Pitbull Rescue Inc. to Paulding County Animal Control to be used for the spay and neuter program:***
Discussed action to accept a donation from Friends of Forlorn Pitbull Rescue Inc. to Paulding County Animal Control to be used for the spay and neuter program. Aileen Culberson, Paulding County Animal Control Facility Manager, introduced Jason Flatt. Mr. Flatt presented the County with a \$100,000.00 pledge to be used for the spay and neuter program. He stated that on average, between dogs and cats, this will cover the expense of 883 procedures.
9. ***Memorandum of Agreement with Condrey & Associates, Inc. to conduct a job classification and compensation study:***
Discussed action to approve a Memorandum of Agreement with Condrey & Associates, Inc. to conduct a job classification and compensation study. Tara Palmer, Human Resources Director stated a few years ago, the Commissioners made a commitment look at the Compensation Plan every three (3) or four (4) years. This Compensation and Classification Study will include classification, salary structure, and a benefit analysis. She further stated Condrey & Associates, Inc. was chosen from four (4) candidates. If approved, the study would begin September 1, 2023, and conclude in December 2023 or January 2024.

Commissioner Galloway asked how much the study will cost.

Ms. Palmer stated it will cost \$54,500.00.

10. ***Resolution 23-15 of the the Paulding County Board of Commissioners seeking a lease of property owned by the State of Georgia for the purposes of operating a new Public Safety Radio System:***
Discussed action to adopt Resolution 23-15 of the Paulding County Board of Commissioners seeking a lease of property owned by the State of Georgia for the purposes of operating a new Public Safety Radio System. David Mumford, E-911 Director reminded the Commissioners of the RFP for the Radio System with Motorola from last year. He stated Motorola identified a tower site on a tract of land in Braswell needed for coverage in that area. This tract is owned by the State of Georgia, and managed by the DNR. This site will serve a dual purpose for both the County and the DNR. He further stated the Resolution is needed to start the lease process with the State of Georgia.
11. ***Authorize the Chairman to execute a deed conveying an 8 acre parcel presently owned by Paulding County to joint ownership by both Paulding County and Paulding County Airport Authority:***
Discussed action to authorize the Chairman to execute a deed conveying an 8 acre parcel presently owned by Paulding County to joint ownership by both Paulding County and Paulding County Airport Authority. Jayson Phillips, County Attorney stated the parcel of land is located immediately to the east of the terminal building. He further stated all of the Airport property is owned jointly by Paulding County and the Airport Authority. This parcel will become part of the total Airport acreage.

CONCLUSION OF REGULAR BUSINESS

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS: None

Chairman Carmichael asked the Commissioners if they had any comments or announcements.

Chairman Carmichael asked Frank Baker, County Manager, to introduce a new staff member.

Mr. Baker introduced and welcomed Jeremiah Fields as the new Property Management Director.

EXECUTIVE SESSION: None

ADJOURNMENT Sandy Kaecher made a motion to adjourn, seconded by Brian Stover. Voting Yea: Chairman Carmichael, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Brian Stover.